



EMJMD Programme "European Master in Animal Breeding and Genetics" –

EMABG STUDENT AGREEMENT

Student recipient of an Erasmus+ EMJMD scholarship - Academic Year 2022/23

The Coordinating institution, University of Natural Resources and Life Sciences, Vienna (BOKU), represented by Univ.Prof. Dipl. Geoökol. Dr. rer.nat. Karsten Schulz, Vice-Rector for Teaching, Continuing Education and Students Gregor Mendel Strasse 33, 1180 Vienna, Austria on behalf of the EMABG consortium, according to the consortium agreement formed by the universities mentioned in Annex A of this agreement,

and			
the student			
Surname / last name <i>:</i>		 	
First name <i>:</i>		 	
Date of birth (day/month/year):		 	
Place of Birth:			
Nationality:			
Passport number:		 	
Designated study track:			
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agree on this contract under the following terms and conditions:

General conditions:

- 1. The student commits himself/herself to attend the academic programme of EMABG Erasmus+ EMJMD starting on 01.08.2021, approved by the European Commission under **Grant AGREEMENT Number** 2018-3216-001-001-EMJMD, having a duration of 2 academic years.
- 2. The student declares to meet the requirements to follow the proposed academic programme, particularly that he/she holds a Bachelor (or equivalent) degree and that he/she has an English language certificate equivalent to the level B2 as defined by the *Common European Framework of Reference for Languages (CEFR)* before the starting of the programme. The language of the EMABG course is English.
- 3. The universities will endeavour their best to provide the student with tuition, supervision, assessment and support services of a professional standard. Relevant information concerning the structure and organization of the Master

is included in Annex B of this student agreement and published on the EMABG website www.emabg.eu.

The individual study track is assigned during the selection committee meeting. During the two years of Masters studies, the student must attend (at least) two Degree-Awarding Consortium member universities.

Besides, students have the possibility to attend courses / do internships (see internship guidelines of the first year university) / do master thesis research at the associate partners, under the condition that this has been previously agreed in writing between the student's current host university, the student and the associate partner. Within the framework of the EMABG Consortium, the rules of the university where the MSc thesis will be submitted apply for the assessment of the MSc thesis.

- 4. All regulations of the university where the student is enrolled apply for the study period of the student at that university (e.g. exam rules including re-sit options, code of conduct, quality assurance, evaluation rules, feedback surveys etc.). Mobility is an integral part of an EMJMD programme. It is expected that the student resides in the country of the host university.
- 5. The EMABG master degree will be given to each student who has completed the graduation requirements as stipulated in the curriculum. The exam and grading regulations of the universities offering the course unit / supervising the master thesis are valid and to be respected. This refers also to the conditions for re-sitting exams and consultation of the students' exam documents after the exam.

The amount of studies required by a Consortium Member for issuing the degree, is:

- BOKU: 30 ECTS + thesis (total of min. 40 ECTS)
- WUR- (i) student has to be registered as regular student at WUR especially for year 2; (ii) student needs to have obtained at least 30 ECTS Courses at WUR; (iii) thesis has to be performed at least under joint supervision.
- APT: (i) AgroParisTech having been involved in the selection of students; (ii) students being registered and having successfully obtained at least 60 ECTS at AgroParisTech; (iii) AgroParisTech professors being involved in the joint supervision of the MSc thesis. AgroParisTech will only be able to register students having acquired 60 ECTS during their first EMABG year. These criteria should be taken into account while defining and accepting the mobility schemes according to the interests, strengths and professional projects of EMABG students, in order to ensure that these mobility schemes will result in the actual awarding of a degree.
- NMBU: student needs to have obtained at least 60 ECTS at NMBU including the master thesis
- UGOE: 60 ECTS and enrolment until graduation or 30 ECTS + cosupervision of thesis and enrolment until graduation
- SLU: students must have relevant courses that fulfil the requirements for a Master of Animal Science and have been registered for courses at SLU

6. In the fourth semester, the student will carry out a master thesis with supervisors from two different consortium member universities, one supervisor acts as main supervisor, the other as co-supervisor, as declared in the thesis contract.

The writing of the Master thesis and final exam will be arranged according to the regulations of the main supervisor's university.

7. Upon successful completion of the programme, the student will receive a Master of Science degree from the universities where he/she has been studying / writing the Master thesis during the 4 semesters.

The student will receive one degree from the first year host university and one

The student will receive one degree from the first year host university and one degree from the second year host university which he/she attended (double degree).

A draft certificate is shown in Annex C. The degree diploma will be issued by the home university and include a diploma supplement as well as a parchment with logos and coordinators of all universities where the student has been studying.

The Diploma Supplement will mention the course units attended by the student during the two EMABG Master years and the ECTS grades obtained for each one.

- 8. The student will have an academic and administrative contact person at each institution. Should the student have any kind of difficulty, either academic, logistic or administrative, social or cultural, he/she will have the possibility to refer to these contact persons for advice. The contact persons are listed on the EMABG website: www.emabg.eu.
- 9. The student will obtain assistance from the International Relations Office of the assigned universities with all administrative formalities he/she may need, such as the period of enrolment at the university, welcome reception, language courses, access to on-site and online learning facilities, how to get the student card, accommodation information (cost of living, university residences, renting flats), sports facilities as well as cultural and social events, and, if needed, the residence permit, registration with the local authorities and visa information.
- 10. The student will be provided with health insurance during the whole period of the studies. This comprehensive insurance policy covers all ERASMUS+ Minimum Requirements (medical expenses all over the world, civil responsibility and repatriation cost towards the country of the student, etc), according to the "Minimum Requirements for the health and accident insurance coverage of EMJMD students" Annex IX to the Grant Agreement (final.pdf). An insurance policy including the helpdesk contact details will be issued to the student by the EMABG coordinator. Insurance will be provided by Expat & Co.

- 11. The student commits to behave with ethics during his/her studies. He/she will commit no fraudulent act, and will especially avoid cheating, falsification or plagiarism of any academic work. Moreover, he/she will not abuse or misuse the access to equipment and installations and will not perform any unauthorized access or violation of departmental, school or university rules. Any incident against this compromise will be treated by the Consortium Committee and may cause the exclusion of the student from the EMABG Master.
- 12. In case of complaint, the student may appeal to the Consortium Committee. The Consortium Committee will consider the issue and will solve it as soon as possible. However, for specific complaint about a specific service or facility provided by a Partner Institution, the student shall invoke the complaints procedure of that institution and try to solve the issue first within this institution.
- 13. The EMABG Consortium is exonerated from any responsibility for accidents, illnesses, injuries, losses or damages to persons or goods resulting from or in any way related to the activities that are object of the present contract.
- 14. The student is encouraged to join the Erasmus Mundus Students and Alumni Association (EMA, see https://www.em-a.eu/).
- 15. Further information related to the EMJMD action in general can e.g. be found on the following website: https://ec.europa.eu/programmes/erasmus-plus/programme-guide/part-b/three-key-actions/key-action-1/erasmus-mundus-jmd en (Erasmus+ Programme Guide section EMJMD)
- 16. The student commits himself/herself to participate in programme surveys/evaluations.

Tuition and Scholarship conditions:

17. Tuition fees are:

9000€ per year for students from Partner countries and 4500€ per year for students from Programme countries.¹

These fees cover the following Participation costs (non-exhaustive list):

- national enrolment fees in force in each consortium university.
- registration fee at both universities
- administrative fees and support related to the EMABG Master including issuing of the diploma and the joint diploma supplement
- insurance coverage of the student according to the minimum requirements for the health and accident insurance coverage of EMJMD

¹ The definition of Partner and Programme countries refers to the EACEA definition according to the programme guide 2017 valid for the EMJMD applications in 2018

- participation costs for welcome period at the start of the programme (excluding accommodation)
- direct costs related to thesis research and other training activities incurred by the university
- summer course at the end of the first year (excluding accommodation)
- breeding lab at the end of the first year
- collaborative student project on sustainable development goals
- graduation ceremony at the end of year 2 (excluding accommodation)

The insurance fees will be paid directly by the coordinator for each student.

The remaining participation costs will not be paid out to the student, but be transferred by the coordinator to the host universities of the respective scholarship holder and will be used by those host universities to cover the costs mentioned above.

18. The **maximum** amount of scholarships directly transferred to the students (EMJMD scholarship holders) will be as follows (depending on the individual situation of each student, the total scholarship paid to the student might be less):

	Doutney country student	Dragramana aguntm
	Partner country student	Programme country
		student
Contribution	2000 € per year for travel costs +	1000 € per year , i.e.
to travel costs	1.000 € for installation costs for	2000 € in total for the
	a scholarship holder,	whole EMABG duration
	resident in a Partner Country less	
	than 4000 KM from the EMJMD	
	coordinating HEI. (=5000 € in total	
	for 2 years)	
	io(2 yours)	
	3000 € per year for travel costs +	
	1.000 € for installation costs for	
	a scholarship holder, resident in a	
	Partner Country 4000 KM	
	or more from the EMJMD	
	coordinating HEI (=7000 € in total	
	for 2 years)	
Contribution	1000 € (= max. 24.000 € in total	1000 € (=max. 24.000€
to subsistence	for 2 years)	in total for 2 years)
costs		

The contribution to travel costs should be used for all travel costs in relation to the EMABG study programme (e.g. travel costs to welcome event and first and second year host university, summer courses, breeding lab, collaborative student project, internship and master thesis related travel costs, travel costs for the graduation ceremony). Contribution to subsistence costs will not be given to the scholarship holders for the EMJMD periods (study/research/placement/thesis preparation) spent in their country of residence, nor to scholarship holders from a Partner Country for the EMJMD periods exceeding one trimester (i.e. 3 months or the equivalent of 15 ECTS credits) spent in any Partner Country.

Contribution to subsistence costs will be paid for a maximum of 24 months. The payment of the scholarships finishes with the end of the academic year of the respective student intake and no later than three (3) months after the official end of the EMJMD intake. Depending on the length of the study programme, it cannot exceed the maximum number of subsistence instalments foreseen. This covers also the cases where a student graduates before the actual end date of the course. Payments will be stopped at the latest when the student leaves the country of the second year university. The student might be asked to provide the relevant documentation for this.

19. Management and payment of the scholarship funds to the students Students who do not have a European bank account upon arrival will be advised on how to open a European bank account at the beginning of the programme. Once these students have opened a European bank account, their subsistence costs will be paid to this account. Students who already have a European bank account upon arrival will receive their scholarship funds to this account.

The students are also entitled to receive the monthly allowance if they are forced to study online because they cannot reach the host country, due to the COVID-19 restrictions. In such case the scholarships can be paid out to the student's European bank account.

The contribution to travel and installation costs is paid (in euros) in two instalments— at the beginning of semester 1 and at the beginning of semester 3. For each instalment, the student will be asked to provide a justifying document (ex: travel agency's cost estimation, travel tickets, booking certificate, invoice, etc.).

The contribution to subsistence costs is paid starting in the month of the arrival of the student. The bank transfers will be stopped immediately in case of interruption of the course by the student.

- 20. Under the present contract, the student is obliged:
 - to attend assiduously the programme with the objective of passing,
 - not to receive any other scholarship or subvention financed by the European Commission under other Community programmes.
- 21. The scholarship does not create or entitle an employer-employee relation between the Coordinator and the student.

22. Each scholarship-holder-student will have to open a bank account in Europe and provide the full details of this account to the coordinator. His/her scholarship will be paid, by bank transfer from the coordinator, to this account. If a change occurs in his/her bank account, the student has the responsibility to inform the EMABG Coordinator.

23. Management of the scholarship funds in case of course interruption

In case of Force Majeure events that require the student to interrupt his/her studies (e.g. medical reasons, family circumstances or other duly justified reasons), the student is required to send a written request for course interruption (including documents that prove the Force Majeure situation) to the EMABG secretariat and the EMABG local administrative contact point. The EMABG coordinator and the universities involved in this case will then decide about the interruption and prolongation of the studies and the scholarship payments and inform the student in writing about the decision.

The student agrees that the scholarship will be ended when the student fails to comply with the requirements of the EMABG course, i.e. in the following cases:

- the student did not reach the minimum requirements to continue,
- lack of active participation (in the lectures, practical sessions, field trips, informative official meetings, internship, etc.) due to personal reasons/choices
 - that the student cannot justify with medical certificates
 - for which permission has not been granted by the EMABG staff (to ensure permission, the student shall ask in writing in advance),
- exclusion from the EMABG programme because of disciplinary measures due to serious infringement of the ethical code, or similar
- exclusion from the EMABG programme because the student is subject of legal prosecutions that prevent him/her from attending the EMABG programme

Upon exclusion from the scholarship programme (see Article 23), the student shall in due time and before his/her departure pay for the following:

- the rent of his/her accommodation for the month following the day of his/her exclusion
- the bank fees corresponding to his/her accommodation insurance, for the month following his/her exclusion
- the bank fees to pay for his/her bank account and his//her credit card, for the remainder of the year following the day of his/her exclusion

EMABG shall for its part allocate the student funds and instructions enabling him/her to fulfil his/her commitments.

The funds consist in the payment allocated for the month following the day of his/her exclusion.

In addition, EMABG shall allocate the student funds to cover the cost of travel back to his/her country of origin that the student shall not refund.

24. The student candidate declares not to have already benefitted from a previous EMJMD scholarship or an Erasmus Mundus Master Course/Joint Doctorate scholarship.

25. Consent for use of student's image

During the course of the master programme the student may be photographed or filmed. This material will be used to promote and communicate the EMABG programme.

Please tick:

- □ I agree that recorded images of myself (photos, audio/video recordings) taken during the course of the programme may be used for the following purposes:
 - promotion, communication and dissemination of EMABG activities on EMABG website, social media, posters, leaflets, presentations or display screens.
 - generation of training materials that may be used for EMABG students or shared
 - this authorisation is for free
- □ I do not want my image to be used as describe above. My face should be blurred or covered (except for crowd shots for which no authorisation is necessary).

26. Provisions for the processing of personal data for Erasmus Mundus Joint Master Degrees

The European Education and Culture Executive Agency (EACEA), in the context of managing the Erasmus Mundus Joint Master Degrees, collects and processes the personal data of some of the candidates. In particular, certain data of the scholarship holders (students and scholars), non-scholarship holders and reserve list candidates is shared with the Agency through the EACEA Mobility Tool (https://eacea.ec.europa.eu/mobility/index.cfm) and treated according to the following privacy statement (https://eacea.ec.europa.eu/mobility/docs/privacy_statement_emt.pdf). Further information on the processing of personal data is given in Annex D of this agreement.

27. **Modification of the Contract and dispute resolution conditions**Any alteration to the present Contract or Annex must be communicated in writing. All alterations to the initial situation must be immediately communicated by the student to the EMABG Coordinator.

Upon mutual agreement of contractual modifications, the EMABG Consortium will issue addenda to the present contract

28. Without prejudice to the general consequences laid down in national law applicable in the present contract, the EMABG Consortium reserves the right to cease the effects of the present contract, without recourse to any juridical procedure apart from adequate communication to the student. Failing agreement by both parts, the Austrian courts are designed as the only

competent authorities to resolve any legal dispute between the EMABG Consortium and the student emerging from the contract. The present contract will be governed by Austrian Law.

The signatories declare that they have read and accept the conditions laid down in the present contract; particularly also the information on personal data processing given in Annex D.

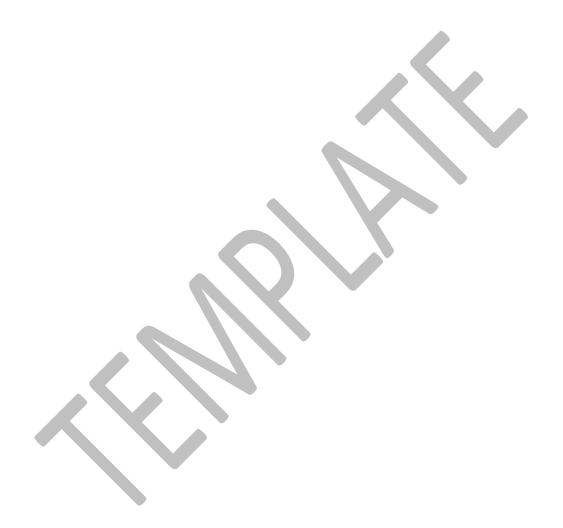
SIGNED AS AGREED

The EMABG Coordinator represented by	The student
Gábor Mészaros	(Name)
Signature	Signature
Date: Place:	Date:

ANNEX A: List of EMABG Consortium members:

Full partners:

- University of Natural Resources and Life Sciences, Vienna (BOKU)
- Wageningen University (WU)
- University of Goettingen (UGOE)
- Swedish Agricultural University (SLU)
- Norwegian University of Life Sciences (NMBU)
- AgroParisTech and UPSaclay (APT)



ANNEX B: Structure of the EMABG Master: see figure on the following page

Academic calendar:

Welcome to EMABG: in August

Breeding lab/Internship period: Semester 2 Summer course: between semester 2 and 3

Collaborative student project on SDGs: in semester 3, introductory event during

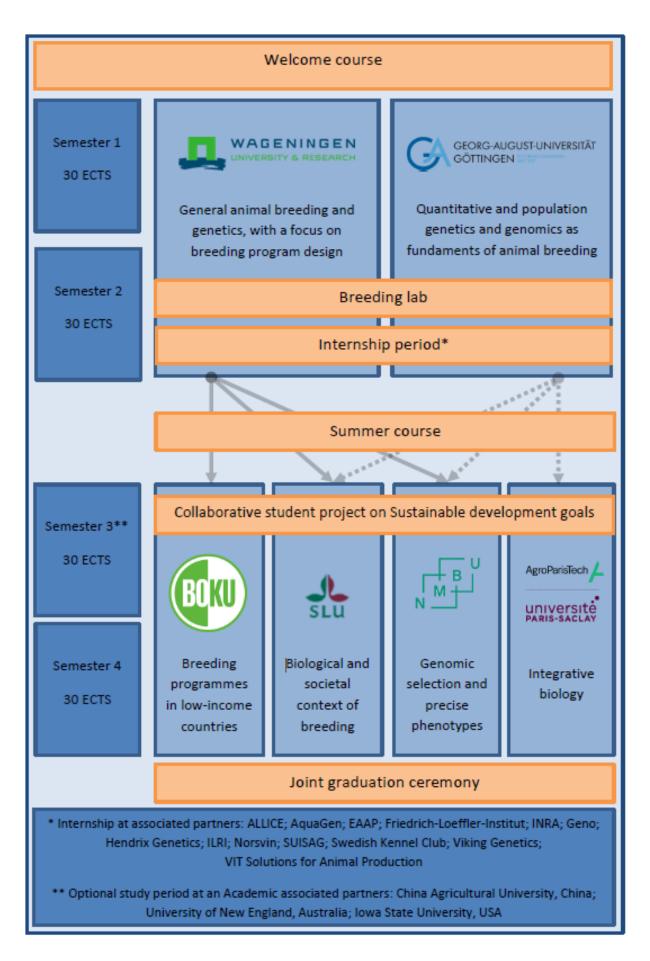
the Summer course

Exam and holiday periods, thesis submission deadlines: according to the regulations of the assigned first and second year universities (please check their

website for further information on their academic calendar)

Graduation ceremony: at the end of Semester 4





ANNEX C: DRAFT certificate issued to EMABG graduates



ANNEX D: Information on the processing of personal data

As of 25 May 2018 the Regulation of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, GDPR) is directly applicable in all Member States of the European Union.

The GDPR, inter alia, provides for extended information requirements in regard to the processing of personal data. In fulfilment of those obligations (in particular Art 13 GDPR) we are hereby informing you about the processing of your personal data carried out by us.

1. What type of personal data (hereinafter "Data") will be processed?

All personal data given in your application process (application database, application form, CV, letter of motivation, recommendation letters) as well as submitted documents containing personal data (passport, bachelor degree, bachelor transcripts, university degrees, university transcripts, language proficiency certificates, certificate of current residence) as well as further data given during your student lifecycle.

2. What is the purpose of the data processing?

To complete the application process for admission to the EMABG programme; to allow students to study at EMABG consortium universities and associate partners; to finalise EMABG graduation documents; to handle the financial implementation of the EMABG programme; to handle the students' insurance (health, personal liability, accident, assistance and baggage insurance) via the insurance company Dr. Walter GmbH; to prepare documents required for applying for visa/residence permits; to conduct content-related evaluations and statistical analyses, to forward to potential future employers; by the European Education and Culture Executive Agency (EACEA) to manage the EMIMDs

Culture Executive Agency (EA	ACEA) to manage the E	MJMDs		
3. What is the legal basis for the data processing? ☐ Art 6 (1) (a) GDPR – Consent We would like to point out that the consent can be revoked at any time with effect for the future. This entails ☐ no adverse consequences for you. ☐ the following adverse consequences for you: You cannot be admitted to the master programme. Upon revocation of consent we will in any case no longer process your Data for the above mentioned purpose from this time and, in particular, erase any Data (still) stored, unless the Data is processed on the basis of one of the following legal bases. ☐ Art 6 (1) (b) GDPR – required for the fulfilment of a contract concluded with the data subject ☐ Art 6 (1) (c) GDPR – required for the fulfilment of a legal obligation of the University of Natural Resources and Life Sciences, Vienna ☐ Art 6 (1) (e) GDPR – required to protect vital interests of the data subject or another natural person ☐ Art 6 (1) (e) GDPR – the processing is in the public interest or is carried out in the exercise of official authority ☐ Art 6 (1) (f) GDPR – required to safeguard the following legitimate interests of the University of Natural Resources and Life Sciences, Vienna or a third party (the interests or fundamental rights or freedoms of the data subject do not prevail):				
Sciences, Vienna? No No, but the provision of the lifthe Data are not provide Yes, since the provision of	e Data is required for the d, this will result in a situ f the Data is a statutory	e conclusion of a cont uation where the cont or contractual require	ract cannot be concluded.	
5. Is automated decision-ma No Yes, namely: Please describe under this intended consequences of	s item the logic underlyir	ng the automated dec	essing?	
6. Will the Data be transferred to other persons or entities in whole or in part? No Yes, in the course of processing your Data will be transferred to the following recipients for the above-mentioned purpose: lowfidelity heavy industries OG, Alser Straße 47/12, 1080 Vienna (processor), Education, Audiovisual and Culture Executive Agency (EACEA), European Commission, Avenue du Bourget 1, 1049 Bruxelles Expat & Co insurance, Assesteenweg 65, 1740 Ternat, Belgium 7. Are the recipients mentioned under Item 6 located outside the EU/outside the EEA and/or are they an international organisation? No				
☑ Yes, namely:	Third country	International	Level of security (Article of GDPR)	
the relevant associate partner institution in the Partner Country, potential employers	depending on the third country where this associate partner institution or employer is located	organisation No	□ an adequacy decision of the European Commission pursuant to Art 45 □ binding corporate rules pursuant to Art 47 in conjunction with Art 46 (2) (b) □ standard data protection clauses pursuant to Art 46 (2) (c) and (d) □ approved code of conduct pursuant to Art 46 (2) (e) in conjunction with Art 40 □ approved certification mechanism pursuant to	

	Art 46 (2) (f) in conjunction with Art 42 ☐ contractual clauses approved by the data protection authority pursuant to Art 46 (3) (a) ☐ derogation for a specific situation pursuant to Art 49 (1) ☐ derogation for a specific situation pursuant to Art 49 (1) subparagraph 2
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8. How long will the Data be stored and/or what are the criteria for determining the storage period?

Based on the obligations specified in the Erasmus+ guidelines by the EU Commission, a storage period of 10 years shall be observed

The matriculation number, name, date of birth, gender, citizenship and date of matriculation shall be stored for 99 years (article 7a (9) of the Austrian Education Documentation Act (Bildungsdokumentationsgesetz in its current form);

The social security number or alternative identification number shall be stored for up to 2 years after leaving the University of Natural Resources and Life Sciences, Vienna (article 3 in conjunction with article 8 (5) of the Austrian Education Documentation Act in its current form);

Information specific to the university, including the description of examinations or the ECTS credit points awarded, pursuant to article 53 of the Austrian Universities Act (UG) in its current form, in conjunction with article 3 (3) of the Austrian Education Documentation Act in its current form: 80 years;

Assessment documents (particularly marked versions of written examinations and test papers or examination records) pursuant to article 79 (3) and (4) of the UG in its current form; at least 6 months after notification of the assessment:

Assessment documents for Bachelor's degree/Master's degree dissertations pursuant to article 84 (1) of the UG: at least 6 months after notification of the assessment;

Information that constitutes archive material according to the Federal Archiving Act (Bundesarchivgesetz) in its current form and to the Federal Archive Regulation (Bundesarchivgutverordnung): indefinite;

Information regarding the creation of an electoral register in relation to elections for the Austrian Student Union in accordance with article 43 (5) and (6) of the 2014 Student Union Act (Hochschülerinnen- und Hochschülerschaftsgesetz) in its current form in conjunction with the 2014 Student Union Electoral Regulations (Hochschülerinnen- und Hochschülerschaftswahlordnung) in their current form: until legal confirmation of the election result

Additional personal data shall be stored as long as legal retention periods exist and/or as long as legal claims can still be made of or by the mobile person in relation to the mobility programme.

9. What are your rights as a data subject?

Generally, you have a right to request from the University of Natural Resources and Life Sciences, Vienna access to and rectification or erasure of your Data or restriction of processing concerning you or to object to processing as well as the right to data portability

To exercise these rights please contact our data protection officer (for contact details see Item 10). In addition, you have the right to lodge any appeals you may have with the data protection authority.

10. Contact details of the controller and their data protection officer:

University of Natural Resources and Life Sciences, Vienna Gregor-Mendel-Strasse 33 1180 Vienna

Data protection officer (BOKU)

Muthgasse 11/II 1190 Vienna datenschutz@boku.ac.at

General and more detailed information on the topic of data protection at the University of Natural Resources and Life Sciences, Vienna can be found at www.boku.ac.at/datenschutz.

Data protection officer (UGOE)
University of Göttingen, Wilhelmsplatz, 37073 Göttingen, Germany lehrstuhl.wiebe@jura.uni-goettingen.de

Data protection officer (WUR)

Wageningen University, Droevendaalsesteeg 4, PO Box 9101, 6700HB Wageningen, The Netherlands functionarisgegevensbescherming@wur.nl

Data protection officer (SLU)

Swedish University of Agricultural Sciences, Box 7070, 75007 Uppsala, Sweden dataskydd@slu.se

Data protection officer (APT)

Institut des sciences et industries du vivant et de l'environnement (AgroParisTech), 16 rue Claude Bernard, 75231 Paris cedex 05, France. dpo@agroparistech.fr

Data protection officer (NMBU)

Norwegian University of Life Sciences, P.O Box 5003, 1432 Ås, Norway studieveileder-iha@nmbu.no