



Co-funded by the
Erasmus+ Programme
of the European Union



**EMJMD Programme
“European Master in Animal Breeding and Genetics” –**

EMABG STUDENT AGREEMENT

Student recipient of an Erasmus+ EMJMD scholarship - Academic Year
2020/21

The Coordinating institution, University of Natural Resources and Life Sciences, Vienna (BOKU), represented by Ao.Univ.Prof.DI Dr. Sabine Baumgartner, Vice-Rector for Teaching and Continuing Education, Gregor Mendel Strasse 33, 1180 Vienna, Austria on behalf of the EMABG consortium, according to the consortium agreement signed on, formed by the universities mentioned in Annex A of this agreement,

and

the student

Surname / last name:

First name:

Date of birth (day/month/year):

Place of Birth:

Nationality:

Passport number:

Designated study track:

agree on this contract under the following terms and conditions:

General conditions:

1. The student commits himself/herself to attend the academic programme of EMABG Erasmus+ EMJMD starting on 10.08.2020, approved by the European Commission under **Grant AGREEMENT Number 2018-3216-001-001-EMJMD**, having a duration of 2 academic years.

2. The student declares to meet the requirements to follow the proposed academic programme, particularly that he/she holds a Bachelor (or equivalent) degree and that he/she has an English language certificate equivalent to the level B2 as defined by the *Common European Framework of Reference for Languages (CEFR)* before the starting of the programme. The language of the EMABG course is English.

3. The universities will endeavour their best to provide the student with tuition, supervision, assessment and support services of a professional standard.

Relevant information concerning the structure and organization of the Master is included in Annex B of this student agreement and published on the EMABG website www.emabg.eu.

The individual study track is assigned during the selection committee meeting. During the two years of Masters studies, the student must attend (at least) two Degree-Awarding Consortium member universities.

Besides, students have the possibility to attend courses / do internships (see internship guidelines of the first year university) / do master thesis research at the associate partners, under the condition that this has been previously agreed in writing between the student's current host university, the student and the associate partner. Within the framework of the EMABG Consortium, the rules of the university where the MSc thesis will be submitted apply for the assessment of the MSc thesis.

4. All regulations of the university where the student is physically present or follows the courses via online tools apply for the study period of the student at that university (e.g. exam rules including re-sit options, code of conduct, quality assurance, evaluation rules, feedback surveys etc.).

5. The EMABG master degree will be given to each student who has completed the graduation requirements as stipulated in the curriculum. The exam and grading regulations of the universities offering the course unit / supervising the master thesis are valid and to be respected. This refers also to the conditions for re-sitting exams and consultation of the students' exam documents after the exam.

The amount of studies required by a Consortium Member for issuing the degree, is:

- BOKU: 30 ECTS + thesis (total of min. 40 ECTS)
- WUR– (i) student has to be registered as regular student at WUR especially for year 2; (ii) student needs to have obtained at least 30 ECTS Courses at WUR; (iii) thesis has to be performed at least under joint supervision.
- APT: (i) AgroParisTech having been involved in the selection of students; (ii) students being registered and having successfully obtained at least 60 ECTS at AgroParisTech; (iii) AgroParisTech professors being involved in the joint supervision of the MSc thesis. AgroParisTech will only be able to register students having acquired 60 ECTS during their first EMABG year. These criteria should be taken into account while defining and accepting the mobility schemes according to the interests, strengths and professional projects of EMABG students, in order to ensure that these mobility schemes will result in the actual awarding of a degree.
- NMBU: student needs to have obtained at least 60 ECTS at NMBU including the master thesis
- UGOE: 60 ECTS and enrolment until graduation or 30 ECTS + co-supervision of thesis and enrolment until graduation
- SLU: students must have relevant courses that fulfil the requirements for a Master of Animal Science and have been registered for courses at SLU

6. In the fourth semester, the student will carry out a master thesis with supervisors from two different consortium member universities, one supervisor acts as main supervisor, the other as co-supervisor, as declared in the thesis contract.

The writing of the Master thesis and final exam will be arranged according to the regulations of the main supervisor's university.

7. Upon successful completion of the programme, the student will receive a Master of Science degree from the universities where he/she has been studying / writing the Master thesis during the 4 semesters.

The student will receive one degree from the first year host university and one degree from the second year host university which he attended (double degree)/The student will receive a joint degree diploma.

A draft certificate is shown in Annex C. The joint degree diploma will be issued by the home university and include a diploma supplement as well as a parchment with logos and signatures of all universities where the student has been studying.

The Diploma Supplement will mention the course units attended by the student during the two EMABG Master years and the ECTS grades obtained for each one.

8. The student will have an academic and administrative contact person at each institution. Should the student have any kind of difficulty, either academic, logistic or administrative, social or cultural, he/she will have the possibility to refer to these contact persons for advice. The contact persons are listed on the EMABG website: www.emabg.eu.

9. The student will obtain assistance from the International Relations Office of the assigned universities with all administrative formalities he/she may need, such as the period of enrolment at the university, welcome reception, language courses, access to on-site and online learning facilities, how to get the student card, accommodation information (cost of living, university residences, renting flats), sports facilities as well as cultural and social events, and, if needed, the residence permit, registration with the local authorities and visa information.

10. The student will be provided with health insurance during the whole period of the studies. This comprehensive insurance policy covers all ERASMUS+ Minimum Requirements (medical expenses all over the world, civil responsibility and repatriation cost towards the country of the student, etc), according to the "Minimum Requirements for the health and accident insurance coverage of EMJMD students" - Annex IX to the Grant Agreement (https://eacea.ec.europa.eu/sites/eacea-site/files/2018_emjmd_-_annex_ix_-_final.pdf). An insurance policy including the helpdesk contact details will be issued to the student by the EMABG coordinator. Insurance will be provided by Dr. Walter GmbH, Tariff: Protrip-World-Plus.

11. The student commits to behave with ethics during his/her studies. He/she will commit no fraudulent act, and will especially avoid cheating, falsification or plagiarism of any academic work. Moreover, he/she will not abuse or misuse the access to equipment and installations and will not perform any unauthorized access or violation of departmental, school or university rules. Any incident against this compromise will be treated by the Consortium Committee and may cause the exclusion of the student from the EMABG Master.

12. In case of complaint, the student may appeal to the Consortium Committee. The Consortium Committee will consider the issue and will solve it as soon as possible. However, for specific complaint about a specific service or facility provided by a Partner Institution, the student shall invoke the complaints procedure of that institution and try to solve the issue first within this institution.

13. The EMABG Consortium is exonerated from any responsibility for accidents, illnesses, injuries, losses or damages to persons or goods resulting from or in any way related to the activities that are object of the present contract.

14. The student is encouraged to join the Erasmus Mundus Students and Alumni Association (EMA, see <http://www.ema.eu/>).

15. Further information related to the EMJMD action in general can e.g. be found on the following website: https://ec.europa.eu/programmes/erasmus-plus/programme-guide/part-b/three-key-actions/key-action-1/erasmus-mundus-jmd_en (Erasmus+ Programme Guide - section EMJMD)

16. The student commits himself/herself to participate in programme surveys/evaluations.

Tuition and Scholarship conditions:

17. Tuition fees are:

9000€ per year for students from Partner countries
and 4500€ per year for students from Programme countries.¹

These fees cover the following Participation costs (non-exhaustive list):

- national enrolment fees in force in each consortium university,
- registration fee at both universities
- administrative fees and support related to the EMABG Master including issuing of the diploma and the joint diploma supplement
- insurance coverage of the student according to the minimum requirements for the health and accident insurance coverage of EMJMD

¹ The definition of Partner and Programme countries refers to the EACEA definition according to the programme guide 2017 valid for the EMJMD applications in 2018

- participation costs for welcome period at the start of the programme (excluding accommodation)
- direct costs related to thesis research and other training activities incurred by the university
- summer course at the end of the first year (excluding accommodation)
- breeding lab at the end of the first year
- collaborative student project on sustainable development goals
- graduation ceremony at the end of year 2 (excluding accommodation)

The insurance fees will be paid directly by the coordinator for each student.

The remaining participation costs will not be paid out to the student, but be transferred by the coordinator to the host universities of the respective scholarship holder and will be used by that host universities to cover the costs mentioned above.

18. The maximum amount of scholarships directly transferred to the students (EMJMD scholarship holders) will be as follows (depending on the individual situation of each student, the total scholarship paid to the student might be less):

	Partner country student	Programme country student
Contribution to travel costs	2000 € per year for travel costs + 1.000 € for installation costs for a scholarship holder, resident in a Partner Country less than 4000 KM from the EMJMD coordinating HEI. (=5000 € in total for 2 years) 3000 € per year for travel costs + 1.000 € for installation costs for a scholarship holder, resident in a Partner Country 4000 KM or more from the EMJMD coordinating HEI (=7000 € in total for 2 years)	1000 € per year , i.e. 2000 € in total for the whole EMABG duration
Contribution to subsistence costs	1000 € (=24.000 € in total for 2 years)	1000 € (=24.000€ in total for 2 years)

The contribution to travel costs should be used for all travel costs in relation to the EMABG study programme (e.g. travel costs to welcome event and first and second year host university, summer courses, breeding lab, collaborative student project, internship and master thesis related travel costs, travel costs for the graduation ceremony).

Contribution to subsistence costs will not be given to the scholarship holders for the EMJMD periods (study/research/placement/thesis preparation) spent in

their country of residence, nor to scholarship holders from a Partner Country for the EMJMD periods exceeding one trimester (i.e. 3 months or the equivalent of 15 ECTS credits) spent in any Partner Country.

19. Management and payment of the scholarship funds to the students

Students who do not have a European bank account upon arrival will be advised on how to open a European bank account at the beginning of the programme. Once these students have opened a European bank account, their subsistence costs will be paid to this account. Students who already have a European bank account upon arrival will receive their scholarship funds to this account.

The students are also entitled to receive the monthly allowance if they are forced to study online because they cannot reach the host country, due to the COVID-19 restrictions. In such case the cumulative sum of the scholarship from the beginning of the travel restricted period to the date of the arrival will be in one amount, but only after the arrival to Europe and to a European bank account.

The contribution to travel and installation costs is paid (in euros) in two instalments– at the beginning of semester 1 and at the beginning of semester 3. For each instalment, the student will be asked to provide a justifying document (ex: travel agency's cost estimation, travel tickets, booking certificate, invoice, etc.).

The contribution to subsistence costs is paid starting in the month of the arrival of the student. The bank transfers will be stopped immediately in case of interruption of the course by the student.

20. Under the present contract, the student is obliged:

- to attend assiduously the programme with the objective of passing,
- **not to receive any other scholarship or subvention financed by the European Commission under other Community programmes.**

21. The scholarship does not create or entitle an employer-employee relation between the Coordinator and the student.

22. Each scholarship-holder-student will have to open a bank account in Europe and provide the full details of this account to the coordinator. His/her scholarship will be paid, by bank transfer from the coordinator, to this account. If a change occurs in his/her bank account, the student has the responsibility to inform the EMABG Coordinator.

23. Management of the scholarship funds in case of course interruption

In case of Force Majeure events that require the student to interrupt his/her studies (e.g. medical reasons, family circumstances or other duly justified reasons), the student is required to send a written request for course interruption (including documents that prove the Force Majeure situation) to the EMABG secretariat and the EMABG local administrative contact point. The EMABG coordinator and the universities involved in this case will then

decide about the interruption and prolongation of the studies and the scholarship payments and inform the student in writing about the decision.

The student agrees that the scholarship will be ended when the student fails to comply with the requirements of the EMABG course, i.e. in the following cases:

- the student did not reach the minimum requirements to continue,
- lack of active participation (in the lectures, practical sessions, field trips, informative official meetings, internship, etc.) due to personal reasons/choices
 - that the student cannot justify with medical certificates
 - for which permission has not been granted by the EMABG staff (to ensure permission, the student shall ask in writing in advance),
- exclusion from the EMABG programme because of disciplinary measures due to serious infringement of the ethical code, or similar
- exclusion from the EMABG programme because the student is subject of legal prosecutions that prevent him/her from attending the EMABG programme

24. The student candidate declares not to have already benefitted from a previous EMJMD scholarship or an Erasmus Mundus Master Course/Joint Doctorate scholarship.

Upon exclusion from the scholarship programme (see Article 23), the student shall in due time and before his/her departure pay for the following:

- the rent of his/her accommodation for the month following the day of his/her exclusion
- the bank fees corresponding to his/her accommodation insurance, for the month following his/her exclusion
- the bank fees to pay for his/her bank account and his//her credit card, for the remainder of the year following the day of his/her exclusion

EMABG shall for its part allocate the student funds and instructions enabling him/her to fulfil his/her commitments.

The funds consist in the payment allocated for the month following the day of his/her exclusion.

In addition, EMABG shall allocate the student funds to cover the cost of travel back to his/her country of origin that the student shall not refund.

25. Consent for use of student's image

During the course of the master programme the student may be photographed or filmed. This material will be used to promote and communicate the EMABG programme.

Please tick:

I agree that recorded images of myself (photos, audio/video recordings) taken during the course of the programme may be used for the following purposes:

- promotion, communication and dissemination of EMABG activities on EMABG website, social media, posters, leaflets, presentations or display screens.
- generation of training materials that may be used for EMABG students or shared
- this authorisation is for free

I do not want my image to be used as describe above. My face should be blurred or covered (except for crowd shots for which no authorisation is necessary).

26. Modification of the Contract and dispute resolution conditions

Any alteration to the present Contract or Annex must be communicated in writing. All alterations to the initial situation must be immediately communicated by the student to the EMABG Coordinator.

Upon mutual agreement of contractual modifications, the EMABG Consortium will issue addenda to the present contract

27. Without prejudice to the general consequences laid down in national law applicable in the present contract, the EMABG Consortium reserves the right to cease the effects of the present contract, without recourse to any juridical procedure apart from adequate communication to the student. Failing agreement by both parts, the Austrian courts are designed as the only competent authorities to resolve any legal dispute between the EMABG Consortium and the student emerging from the contract. The present contract will be governed by Austrian Law.

The signatories declare that they have read and accept the conditions laid down in the present contract; particularly also the information on personal data processing given in Annex D.

SIGNED AS AGREED

The EMABG Coordinator represented by

The student

Gábor Mészáros

.....
(Name)

.....

.....

Signature

Signature

Date:

Date:

Place:

Place:

ANNEX A: List of EMABG Consortium members:

Full partners:

- University of Natural Resources and Life Sciences, Vienna (BOKU)
- Wageningen University (WU)
- University of Goettingen (UGOE)
- Swedish Agricultural University (SLU)
- Norwegian University of Life Sciences (NMBU)
- AgroParisTech and UPSaclay (APT)

TEMPLATE

ANNEX B: Structure of the EMABG Master: see figure on the following page

Academic calendar:

Welcome to EMABG: in August, interchangeably at UGOE and BOKU

Breeding lab/Internship period: Semester 2

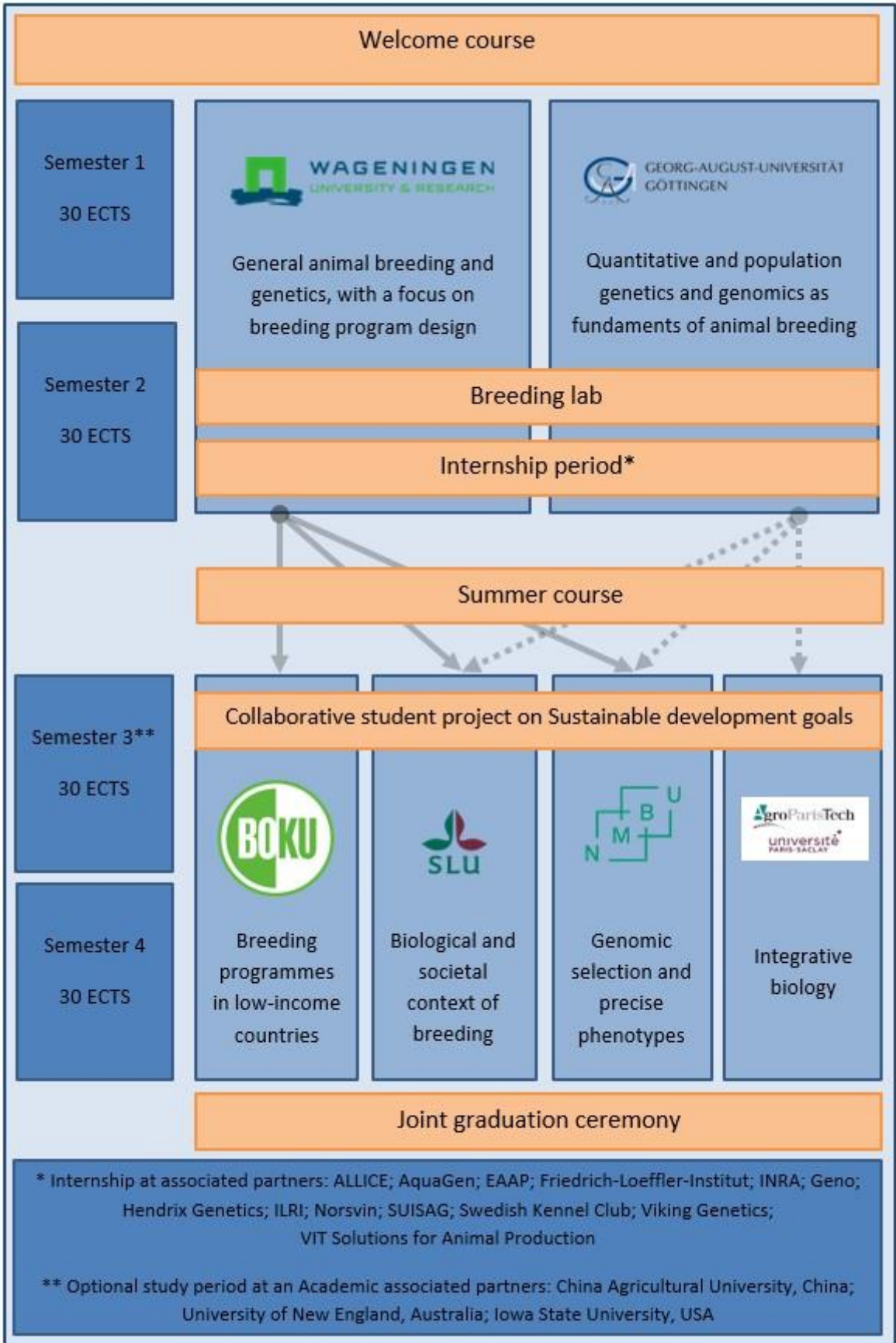
Summer course: between semester 2 and 3

Collaborative student project on SDGs: in semester 3, introductory event during the Summer course

Exam and holiday periods, thesis submission deadlines: according to the regulations of the assigned first and second year universities (please check their website for further information on their academic calendar)

Graduation ceremony: at the end of Semester 4

TEMPLATE



ANNEX C: Draft certificate issued to EMABG graduates



GEORG-AUGUST-UNIVERSITÄT
GÖTTINGEN



EMABG



WAGENINGEN
UNIVERSITY & RESEARCH



AgroParisTech



université
PARIS-SACLAY



Norwegian University
of Life Sciences



Universität für Naturwissenschaften
Wien



Swedish University of
Agricultural Sciences
SLU

CERTIFICATE

European Master in Animal Breeding and Genetics

Mr./Ms. [student name], born [birth date] in [country],
 successfully completed the two-year European Master in Animal Breeding and Genetics (EMABG):
 the first year at Wageningen University, the Netherlands;
 the second year at University of Natural Resources and Life Sciences, Vienna, Austria.
 Each university has decided to confer its nationally recognized MSc degree to Mr./Ms. [student name].

Vienna, Austria, [date]

[student signature]
[student name]

Assoc. Prof. Dr. Gábor Mészáros
EMABG Coordinator, BOKU, Austria



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ANNEX D: Information on the use of personal data according to GDPR

Information on personal data processing

As of 25 May 2018, the Regulation of the European Parliament and Council of 27 April 2016 on the protection of natural persons with regard to processing personal data and the free movement of such data and repealing directive 95/46/EC became applicable in all member states of the European Union (General Data Protection Regulation (GDPR)). One aspect of the GDPR is its increased obligations to provide information with regard to processing personal data. In compliance with these obligations (in particular with article 13 of the GDPR), we are hereby informing you of how we process your personal data.

1. Which personal data (shortened to “data”) are processed?

All personal data given in your application documents.

2. What is the purpose of this data processing?

To complete the application process for admission to the EMABG programme; to allow students to study at EMABG consortium universities and associate partners; to finalise EMABG graduation documents; to handle the financial implementation of the EMABG programme; to handle the students' insurance (health, personal liability, accident, assistance and baggage insurance) via the insurance company Dr. Walter GmbH; to prepare documents required for applying for visa/residence permits; to conduct content-related evaluations and statistical analyses

3. What is the legal basis of this data processing?

Article 6 (1) (a) of the GDPR – consent (in the context of the application) We draw your attention to the fact that this consent can be withdrawn at any time with future effect. This will cause the following detrimental consequences for you: You cannot participate in the EMABG programme Such a withdrawal of consent will certainly result in us no longer processing your data for the aforementioned purposes from the time of withdrawal and in particular in us deleting any (remaining) stored data of yours, insofar as these data are not being processed on one of the following legal bases. Article 6 (1) (b) of the GDPR – processing is necessary for performing a contract concluded with the data subject Article 6 (1) (c) of the GDPR – processing is necessary for complying with a legal obligation to which the University of Natural Resources and Life Sciences, Vienna, is subject Article 6 (1) (d) of the GDPR – processing is necessary for protecting the vital interests of the data subject or another natural person Article 6 (1) (e) of the GDPR – processing occurs in the public interest or in the course of exercising official authority Article 6 (1) (f) of the GDPR – processing is necessary for preserving the following legitimate interests of the University of Natural Resources and Life Sciences, Vienna, or a third party (the interests or basic rights and freedoms of the data subject shall not take precedence over these interests): Following the guiding principles of the Austrian Universities Act (article 2, UG) and the principles of the strategy for internationalisation, the University of Natural Resources and Life Sciences, Vienna, is committed to internationalisation and supports the international mobility of students and development of joint international curricula.

BOKU's and the EMABG consortium's obligations from the Erasmus+ EMJMD guidelines

4. As a data subject, do you have a duty to provide your data to the University of Natural Resources and Life Sciences, Vienna?

- No
- No, but providing these data is necessary for concluding a contract. If the necessary data are not provided, this will mean that no contract can be concluded.
- Yes, as provision of the necessary data is legally or contractually required. If the necessary data are not presented, this will mean that admission to the studies is not possible and the scholarship is not granted.

5. In the course of this processing, will there be any automated decision-making (including profiling)?

- No
- Yes, and this involves: /

6. Will all or parts of the data be transferred to other persons/institutions?

- No
- Yes, your data will be transferred to the following recipients during the course of processing for the aforementioned purpose: EACEA; EU Commission; EMABG consortium member universities and associate partners to which you are applying (certain partner institutions also require the transfer of a current record of academic performance (academic transcript), in this case, the transcript will be transferred to the partner institution by the EMABG Central Office at BOKU; insurance company Dr. Walter GmbH; national authorities involved in issuing visa / residence permits.

7. Are the recipients listed under section 6 located outside the EU/EEA or does this transfer involve an international organisation?

- No
- Yes, and this involves:

Recipient	Third country	International organisation	Level of protection (article pursuant to the GDPR)
the relevant associate partner institution in the Partner Country	depending on the third country where this associate partner institution is located	No	<ul style="list-style-type: none"> <input type="checkbox"/> European Commission's adequacy decision in accordance with article 45 <input type="checkbox"/> binding internal data protection regulations according to article 47 in conjunction with article 46 (2) (b) <input type="checkbox"/> standard data protection provisions according to article 46 (2) (c) and (d) <input type="checkbox"/> authorised codes of conduct according to article 46 (2) (e) in conjunction with article 40 <input type="checkbox"/> the authorised certification procedure according to article 46 (2) (f) in conjunction with article 42

			<input type="checkbox"/> contract provisions approved by the Data Protection Authority in accordance with article 46 (3) (a) <input checked="" type="checkbox"/> derogation for specific situations in accordance with article 49 (1) <input type="checkbox"/> derogation for an individual case in accordance with article 49 (1) subparagraph 2
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8. For how long will the data be stored and what criteria are used to decide for how long data will be stored?

Based on the obligations specified in the Erasmus+ guidelines by the EU Commission, a storage period of 10 years shall be observed.

The matriculation number, name, date of birth, gender, citizenship and date of matriculation shall be stored for 99 years (article 7a (9) of the Austrian Education Documentation Act (Bildungsdokumentationsgesetz in its current form));

The social security number or alternative identification number shall be stored for up to 2 years after leaving the University of Natural Resources and Life Sciences, Vienna (article 3 in conjunction with article 8 (5) of the Austrian Education Documentation Act in its current form);

Information specific to the university, including the description of examinations or the ECTS credit points awarded, pursuant to article 53 of the Austrian Universities Act (UG) in its current form, in conjunction with article 3 (3) of the Austrian Education Documentation Act in its current form: 80 years;

Assessment documents (particularly marked versions of written examinations and test papers or examination records) pursuant to article 79 (3) and (4) of the UG in its current form: at least 6 months after notification of the assessment;

Assessment documents for Bachelor's degree/Master's degree dissertations pursuant to article 84 (1) of the UG: at least 6 months after notification of the assessment;

Information that constitutes archive material according to the Federal Archiving Act (Bundesarchivgesetz) in its current form and to the Federal Archive Regulation (Bundesarchivgutverordnung): indefinite;

Information regarding the creation of an electoral register in relation to elections for the Austrian Student Union in accordance with article 43 (5) and (6) of the 2014 Student Union Act (Hochschülerinnen- und Hochschülerschaftsgesetz) in its current form in conjunction with the 2014 Student Union Electoral Regulations (Hochschülerinnen- und Hochschülerschaftswahlordnung) in their current form: until legal confirmation of the election result

Additional personal data shall be stored as long as legal retention periods exist and/or as long as legal claims can still be made of or by the mobile person in relation to the mobility programme.

9. What rights do you have as a data subject?

In principle, you have the right to access, rectification, erasure, restriction, data portability and withdrawal. In order to exercise these rights, please contact our data protection officer (see section 10 for contact details). You also have the right to file any complaints with the Data Protection Authority.

10. Contact details for the controller and data protection officer:

*** Controller**

University of Natural Resources and Life Sciences, Vienna
Gregor-Mendel-Straße 33
1180 Vienna

*** Data protection officer**

Mr Jürgen Gruber
Peter-Jordan-Straße 70
1190 Vienna
datenschutz@boku.ac.at

General information and further information concerning data protection at the University of Natural Resources and Life Sciences, Vienna, can be found at www.boku.ac.at/datenschutz.